



BANGALORE METRO RAIL CORPORATION LIMITED
(Joint Venture of Govt. of India & Govt. of Karnataka)
III Floor, BMTC Complex, K.H. Road, Shanthinagar,
Bangalore – 560 027

No. BMRCL/0104/FIN/2021/C- 27297

Date: 23.03.2021

NOTIFICATION FOR CONTRACT APPOINTMENT/ ON DEPUTATION

BMRCL invites applications from qualified and experienced personnel for appointment to following positions in the Project Wing.

Sl No.	Designation / Post	No. of Posts
1	General Manager (F&A)	01

Last date for receipt of applications is **4.00 PM on 20.04.2021** For details regarding eligibility criteria, on-line application, etc. please visit our website: www.bmrc.co.in/ Career Section.

Sd/-

General Manager (HR and Taxation)



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Bangalore Metro Rail Corporation Limited, a Joint Venture of Government of India and Government of Karnataka, is a Special Purpose Vehicle (SPV) entrusted with the responsibility of implementing the Metro Rail Project in the city of Bangalore.

BMRC invites applications from eligible candidates on contract basis / from serving employees on deputation basis from Government departments, PSUs and Banks subject to meeting educational and experience criteria, as on the last date for submission of application. The contract will be initially for 3 years and further extendable based on performance and future requirement. Salary and other details are indicated in table below.

I. QUALIFICATION, EXPERIENCE AND REMUNARATION:

No. of posts: 01 (One).

Designation / Post	Age	Academic & Professional Qualification	Relevant post Experience in Finance & Accounts	Consolidated Pay (In Rs.)
General Manager (F&A)	Maximum Age 55 years.	Graduate in Commerce from a recognised university (regular full time course) with professional qualifications like Chartered Accountant (CA) / Cost Accountant (ICWA) / MBA (full time) with Finance as one of specialization, from Reputed Management Institutes	Not less than 20 years' experience in handling Finance & Accounts in a PSU /reputed company.	Rs.1,40,000/-

II. ADDITIONAL REQUIREMENTS:

- Exposure to Contract Management / handling of Arbitration cases / Govt. Audit / finalization of accounts / coordination with Auditors will be an added advantage.
- Candidate well conversant with ERP environment, MS Office (mainly Excel) and system driven work processes will be given preference.
- should have basic knowledge of GST, Customs Act and IND AS.

III. GENERAL JOB DESCRIPTION FOR FINANCE AND ACCOUNTS WING OF BMRCL ARE AS UNDER:

1. Compilation and maintenance of Books of Accounts including preparation of vouchers, authentication of vouchers before posting, monthly trial balance, etc.
2. Preparation of Bank Reconciliation Statements and verification of cash on hand.
3. Coordination with other wings for (1) and (2) above.
4. Compilation of half yearly and annual financial statements, Preparation of MIS, etc.
5. Treasury operations and Investment proposals.
6. Verification of complete documentation for accounting transactions including journal entries.
7. Processing of land compensation payments and R&R packages.
8. Processing of administrative, establishment and Other entitlement claims of the staff / contractors.
9. Continuous review of existing system and procedures for improvement.
10. Vetting of tender documents, Processing of contractor's payments etc.
11. All tax matters – Income tax, GST, Customs duty, etc.
12. Scrutiny of imprest accounts maintained by CEs etc. and processing for recoupment of imprest amount.
13. Any other matter as may be required from time to time or assigned by officers.

IV. ALLOWANCES:

Besides the above, employees will be extended medical and personal accident insurance cover & contribution to National Pension Scheme, conveyance allowances, CUG mobile facility as per rules of the Company.

V. CONDITIONS:

1. BMRCL reserves the right to increase or decrease or cancel any or all vacancies.
2. Above are minimum prescribed qualifications. Candidates possessing higher qualification / experience may also apply.
3. BMRCL reserves the right to relax age and experience criteria for deserving candidates as also for internal candidates.
4. Relevant experience means experience in Finance / Accounts / Audit / Contracts Management of similar Metro Rail companies / PSUs / Govt. departments / large infrastructure companies, at same level of designations advertised above / one level below. Internship / Article ship / Apprenticeship will not be counted for experience purposes.
5. Deputationist will receive pay & allowances as per parent scale for the post currently held in parent cadre and allowances as per BMRCL Rules will be paid.
6. Candidates with knowledge of Kannada will be given preference over others.
7. Candidates with good character and background only will be considered. Further, BMRCL reserves the right for verification of certificates furnished by selected candidates at any time after selection, and if it comes to BMRCL's notice that the selected candidate has falsified or submitted fraudulent certificates for getting employed in BMRCL, he / she will be dismissed without prior notice.

VI. GENERAL CONDITIONS:

1. The contract appointment may be terminated by either side by giving 90 days' notice or by paying the contractual remuneration of one month in lieu of notice period, if the circumstances so warrant.
2. Candidates who have been shortlisted will only be called for interview.
3. Mere possession of minimum experience does not confer any right to be called for interview / selection.
4. Any canvassing by or on behalf of the candidates or to bring political or other outside influence with regard to selection / appointment shall be a disqualification.
5. Salary is not a constraint for deserving candidates. Management may consider higher starting salary for deserving candidates.

VII. PROCEDURE FOR SUBMITTING APPLICATION AND SELECTION PROCESS

1. Candidates should fill in the application on-line, take a print out of the same and submit along with copies of all the relevant certificates, testimonials in support of qualification and experience prescribed for the post. Candidates who fail to send hard copy of the application along with

relevant documents will not be considered even though they have submitted application on-line. Candidates applying for post on deputation basis, need to submit online application and forward the signed hard copies through proper channel (NOC) so as to reach BMRCL on or before 20.04.2021.

2. The application of any candidate found guilty of impersonation or submitting fabricated documents or making statements, which are false or incorrect or indulging in suppression of facts, attempting to use unfair means for the purpose of recruitment, will be liable for rejection.
3. The shortlisted candidates will be informed by email / SMS to appear for **Personal interview or Virtual interview** as and when called, at their own cost.

VIII. MISCELLANEOUS

1. Documents in support of Date of Birth, qualification and relevant experience shall be sent along with the application. Non-submission of documents along with the application, will lead to rejection of application at any stage during the process of recruitment. BMRCL reserves the right to conduct verification of certificates / antecedents of the candidates at any time.
2. BMRCL reserves the right to cancel the notified vacancies at its discretion and such decision will be final and binding on all.
3. BMRCL reserves the right to assess fitness or otherwise of the candidates selected and offer lower position if assessed ineligible by BMRCL for the position applied.
4. BMRCL shall not be liable for any damage / injury / loss to the individual, if any, sustained during the entire recruitment process and journey.
5. Candidates are advised to apply well in advance to avoid last hour rush & technical glitches. BMRCL will not be responsible for any technical issues/server problems.

IX. LAST DATE FOR RECEIPT OF APPLICATIONS

Eligible candidates may fill in the application on-line, take a print out of the same and forward along with relevant documents in support of qualification and experience with two passport size photographs in a sealed envelope Superscribed as "Application for the post of General Manager (F&A)" should reach the **General Manager (HR&T), Bangalore Metro Rail Corporation Limited, III Floor, BMTC Complex, K.H Road, Shanthinagar, Bangalore – 560 027 by 4.00 PM of 20-04-2021.**